

Bacton Parish Council

To Members of Bacton Parish Council

You are duly summoned to attend a meeting of Bacton Village Hall, to be held on

Monday 11th March 2024 at 7.00pm

at Bacton Village Hall

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07588 734168 or email parishclerk@bacton-pc.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

A G E N D A

1	Apologies for absence To receive any apologies and to approve the reasons for absence.	
2	Declarations of Interest and Dispensation Considerations a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. b. To declare any Other Disclosable Interests in items on the agenda, and their nature. c. To receive and consider any request for dispensations.	
3	Minutes of previous meetings a. To agree the minutes of the Meeting of the Parish Council held on 12th February 2024 and to authorise the Chairman to sign them as a true record. b. To review the Action Log resulting from the minutes held on 12th February 2024.	
4	District & County Councillor Reports a. To receive a report from District Councillor, Andy Mellen. b. To receive a report from County Councillor, Andrew Stringer.	
5	Public Forum Residents are invited to give their views or question the Council about issues on this agenda or to raise issues relating to the parish for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chairman.	by 7.30
6a	Planning: To consider responses to planning application consultations as listed below and any others that come to hand prior to the meeting. i. DC/24/00993 - 46 Pretyman Avenue, Bacton, <i>Application for Outline Planning Permission- Sub-division of garden and erection of 1 No single storey dwelling (following removal of garage)</i>	
6b	Planning: To receive any updates on planning applications considered previously.	

7	<p>Group Reports - To receive reports, recommendations and updates as follows and to determine action as appropriate:</p> <ul style="list-style-type: none"> a. Community events: To confirm the budget for the Christmas Tree. b. Village Greens and Byways : c. Recreation and & Play Area: d. The work of the Village Warden: To note the resignation of the Parish Warden. e. Cemetery: f. Neighbourhood Plan: To approve the cost of purchasing a one year subscription to Parish Online Mapping g. Road Safety - 	by 8.10
8	<p>Finance & Governance</p> <p>Receipts and Payments - To receive the schedule of receipts and payments and to approve the schedule of payments.</p> <ul style="list-style-type: none"> i. To approve the edit of 2023/24 Receipts & Payments to comply with GDPR. To note the appendage to minutes of receipts and payments to be published on the website. ii. To review the 2023/24 budget against payments and receipts. iii. To review and approve the restricted and general reserves held in the Premium and Community bank accounts. iv. To note the 2024/25 budget - Income £49,139, Expenditure £49,139. v. To receive confirmation from MSDC of Bacton Parish Council's Precept of £40,255, giving the parish a Council Tax Band D amount of £65.93, a zero percent increase. vi. To note the CIL report for the year 2023/24. To review the potential CIL expenditure for the coming year. vii. To review and approve the GDPR Audit 2023/24. viii. To note that compliance of The Pensions Regulator has been re-declared. ix. To notify the Council that the VAT reclaims are now carried out quarterly. x. To note the Standing Order for the Parish Warden has been cancelled. <p>Governance: (Policies & Procedures in Risk Assessments).</p> <ul style="list-style-type: none"> i. To review and approve pending amendments for Policies and Procedures. ii. To approve the Working Groups Register. 	
9	<p>Councillors' reports and items for future agendas</p> <p>Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors (to represent the Council) at any forthcoming meetings, to report (only) matters of information not included elsewhere on the agenda or raise items for future agendas (only), not included elsewhere on the agenda.</p>	
	<p>Reserved Business:</p> <p>Under the Public Bodies (Admission to Meetings) Act 1960, the public and press will be excluded from the meeting at this point, due to the confidential or sensitive nature of the business to be discussed.</p>	
10	<p>Staff Matters: i. The appointment of Parish Warden.</p>	

Suzanne Lupin

Parish Clerk/Responsible Finance Officer

06.03.2024

The next full Council meetings is on the 8th April 2024

