

B a c t o n P a r i s h C o u n c i l

To Members of Bacton Parish Council

You are duly summoned to attend a meeting of Bacton Village Hall, to be held on

Monday 13th November 2023 at 7.00pm

at Bacton Village Hall



Suzanne Lupin - Clerk

A G E N D A

1	Apologies for absence To receive any apologies and to approve the reasons for absence.	
2	Declarations of Interest and Dispensation Considerations a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. b. To declare any Other Disclosable Interests in items on the agenda, and their nature. c. To receive and consider any request for dispensations.	
3	Minutes of previous meetings a. To agree the minutes of the Meeting of the Parish Council held on 16th October 2023 and to authorise the Chairman to sign them as a true record.	
4	District & County Councillor Reports a. To receive a report from District Councillor, Andy Mellen. b. To receive a report from County Councillor, Andrew Stringer.	
5	Public Forum Residents are invited to give their views or question the Council about issues on this agenda or to raise issues relating to the parish for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chairman.	by 7.10
6	Planning a. To consider responses to planning application consultations as listed below and any others that come to hand prior to the meeting. DC/23/05077 - Community Middle School, Wyverstone Road <i>Reserved Matters application for Outline Planning- 50 dwellings, 3G football pitch, car parking.</i>	by 7.25

	<p>b. To receive any updates on planning applications considered previously.</p> <p>i. DC/23/03916 - Land To The South West Of Nutwood, The Street <i>Lawful Development Certificate for a Proposed Use/Development - (Erection of up to 5 No. detached dwellings with garages). Not Lawful</i></p> <p>ii. DC/23/03396 - The Limes Rectory Road Bacton <i>Condition 5 - Repairs to timber frame. - Granted</i></p> <p>iii. DC/22/05753 - Land on the West Side Broad Road, Bacton <i>Condition 15 (Construction Management) and Condition 16 (Construction Environmental Management Plan) - Granted</i></p> <p>iv. DC/22/01724 - Land On The West Side Broad Road Bacton <i>Discharge of Conditions Application for DC/19/00646- Condition 22 (Materials) Withdrawn</i></p>	
7	<p>Finance & Governance</p> <p>i. To approve the formation of a Finance Working Party and appoint an Internal Control Councillor.</p> <p>ii. To receive and approve an internal half year audit report.</p> <p>iii. Present the draft budget for review.</p> <p>iv. To approve SALC overseeing payroll. (£6 per month)</p> <p>v. To review and adopt the Risk Assessments for 2023.</p> <p>vi. To review and adopt the Code of Conduct for the new Council.</p> <p>vii. Bacton Parish Hosting data is full - Discuss upgrading to the gold package or delete old mail.</p> <p>viii. To approve the Clerk attending the SALC Local Council conference on 29th November 2023.</p> <p>ix. To approve the Clerk attending the ICCM Cemetery Management and Compliance Course (£135).</p> <p>Receipts and Payments - To receive the schedule of receipts and payments and to approve the schedule of payments.</p>	
8	<p>Taylor's Green Ditch - A request has been received from Cllr MacAusland for the Council to support him in applying to the Environmental Agency to fill in a ditch situated on his land sited at Taylor's Green located directly behind the Bacton Village sign.</p>	by 7.55
9	<p>Flooding Risk - To discuss areas within the Village at risk of flooding and develop an action plan to avoid this in the future.</p>	
10	<p>Co-Option of Vice Chairman - To discuss and nominate for the position of Vice Chairman.</p>	

<p>11</p>	<p>Working Group Reports - To receive reports, recommendations and updates as follows and to determine action as appropriate:</p> <ul style="list-style-type: none"> a. Events: Update on Remembrance Day. b. Village Greens: <ul style="list-style-type: none"> i. Finalise Christmas tree arrangements. ii. To discuss and approve purchasing new signs at Shop Green. c. Recreation and & Play Area: To receive any updates. d. The work of the Village Warden : To receive a report. e. Any other working group reports: <p>Road Traffic Safety :</p> <ul style="list-style-type: none"> i. To update the Council on the road safety project. ii. To update the “Pride in Your Place’ grant to fund the road sign cleaning. <p>Cemetery :To receive a report on the progress of the Garden of Reflection.</p> <p>Neighbourhood Plan: To receive an update from the recent meeting held on the 12th October 2023.</p>	<p>by 8.30</p>
<p>12</p>	<p>Councillors’ reports and items for future agendas</p> <p>Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors (to represent the Council) at any forthcoming meetings, to report (only) matters of information not included elsewhere on the agenda or raise items for future agendas (only), not included elsewhere on the agenda.</p>	