

Bacton Parish Council

MINUTES

of the meeting held at Bacton Village Hall, on

Monday 12th June 2023 at 7.30pm

Present: Councillors: Julie Bonner, David Chambers (Chairman), Philip Jeffries (Vice-Chairman), Vanessa Kingsley, Graham Macausland, Gail Wigglesworth, Paul Wigglesworth. John Kingsley, and James Steed joined the meeting from item 5.

In Attendance: Suzy Lupin - Clerk. District Councillor Mellen (part), County Cllr Stringer (part) and 5 members of the public.

Jun 23-1. Apologies for Absence

All Members were present and so there were no apologies.

Jun 23-2. Declarations of Interest and Dispensation considerations

There were no declarations of Interest or request for dispensations.

Jun 23-3. Minutes of Previous Meeting

The Council resolved that the minutes of the meeting held on the 15th May 2023 were a true record and that the chairman be authorised to sign them as such.

June 23-4. Co-options

It was resolved by the Council to accept the recommendations of the Co-options Working Group and so John Kingsley and James Steed were duly co-opted as Councillors.

Jun 23-5. District & County Councillor Reports

- a. District Cllr Mellen had submitted a written report which was received by the Council. D Cllr Mellen highlighted that following recent elections the Green Party officially became the elected administration, with D Cllr Mellen elected as leader. Together they are working to develop policies and priorities, particularly the issues of council housing. He reminded the Council that there were funds available in the Locality funding budget and welcomed applications to help the Parish with future endeavours.
- b. County Cllr Stringer had submitted a written report which was received by the Council. C Cllr Stringer informed the Council there was a review of the Energy Infrastructure Policy to cover water resource due to the continued issues of water stress within the County. It was also reported that access to unclaimed benefits to help with the Cost of Living crisis will be made easier to navigate, with signposting and administrative support with application forms.

May 23-6. Public Forum - No issues were raised.

May 23-7. Planning

a. Consideration of Planning Application Consultations

DC/23/02407 | 43 Pretyman Avenue, Bacton

Application for a Non Material Amendment relating to DC/21/05632 - Replace the external brickwork skin with blockwork finished with horizontal cladding using 'Hardiplank, grey slate'.

After discussion it was resolved to support the planning application.

b. Updates on planning applications considered previously.

- i. **DC/23/01218 - Land adjacent to Cow Green, Bacton** *Erection of 1 No dwelling. - Application for Approval of Reserved Matters. - Granted*
- ii. **DC/23/01670 - Full Planning Application** - *Erection of a steel Village beacon on a brick plinth bearing commemorative plaques to the 70 year reign of Her Late Majesty Queen Elizabeth II and the Coronation of her son King Charles III. | Beacon Green Open Space North Of Church Road, Bacton. - Granted*
- iii. **DC/23/01189 - Land On The West Of Turkeyhall Lane, Bacton** *Application for Outline Planning Permission - Erection of 4No self-build dwellings. - Application Withdrawn*
- iv. **DC/23/00793 - Roadway House Broad Road Bacton** - *Construction of timber framed three bay cartlodge - Granted*

Jun 23- 8 Traffic Surveys

No further decisions were made. The Road Safety Working Group will be meeting shortly to consider survey sites.

Jun 23-9 CCTV at St Mary's Field

In discussion it was reported that problems seem to have diminished. It was resolved to approach the Community Police to ask for their advice on security measures on St Mary's Playing Field. In the meantime the Clerk has asked the Village Warden to report on each individual incident of vandalism, drug/needles left at the site and dogs off lead.

Jun 23-10. Finance & Governance

- a. **Financial Regulations** - It was resolved to approve the Financial Regulations unchanged.
- b. **Standing Orders** - It was resolved to approve the Standing Orders unchanged.
- c. **Risk Management Assessment** - It was resolved to approve the Risk Management assessment.
- d. **Annual Accounts** - It was resolved to approve the 2022/23 Accounts, including the end of year Bank Reconciliation and the Asset Register.
- e. **Annual Governance and Accountability Return (AGAR)**
 - i. A report on the Year-end Review Process was received and approved.
 - ii. It was resolved to approve the Governance Statement at Part 2 Section I of the Annual Return and the Chairman was authorised to sign it on behalf of the Council.
 - iii. Information was read by the Chairman provided in Part 2 Section 2. It was resolved to approve the Annual Return and the Council authorised the Chairman to countersign it.
- f. **Receipts and Payments** - The schedule of receipts and payments was received and it was resolved to approve the payments.

Jun 23-10. Working Group Reports -

a. **Events:** It was resolved to take a stall at Bacton Fayre on 5th August. Cllrs Bonner, Steed, Kingsley and the Clerk to work on ideas on how to use it to promote our presence in the community.

b. Village Greens: The Clerk reported that Highways have inspected the Gully at Cow Green and determined that at this time it does not warrant remedial action but would continue to monitor the location.

Defibrillator pads were on order and the plants to provide cover for the fish at Shop Green to arrive at the end of the month.

Cllr Kingsley reported that the cutting of the Greens was improving and that the fence alongside the Church is now unsafe and needs removing. The Clerk will investigate the ownership of the land and report back her findings.

c. Recreation and Play Area - Cllr Maclusland reported the Goal posts have now arrived and he is arranging to have the post transferred to the site and installed.

A question was asked about when the new play equipment is to be delivered as this had been due in late May. The Clerk will chase this up.

d. The Work of the Village Warden - A report was received on the work of the Warden which highlighted the need for a No Parking sign at St Mary's Playing field as local residents have complained of not being able to park and it was reported there had been damage to the fence.

e. Any other working group reports: None to report

Jun 23- 11. Working Group Memberships

The convening of a working party to discuss the possible use of the Middle school was deferred.

Jun 23- 12. Training for new Councillors -

The Clerk will look to find the power point presentation sent by SALC for new training for Councillors.

Jun 23- 13. Councillors' Reports and Items for Future Agendas -

Cllr Jeffries had had a complaint from a resident that the continued development at Beacon Green had damaged the new hedge. The Clerk will send a letter to Taylor Wimpy for them to address this concern.

The meeting closed at 9.14 pm

Signed as a true record by authority of the Council

Chairman

Date