

Bacton Parish Council Safety Risk Assessment Parish Warden.

Risk Assessment:

Hazard	Potential injury	Initial Assessment			Control Measure	Residual Assessment			Monitoring and Further Action Required
		Pr ob a b i l i t y	Sev e r i t y	R i s k		Pr ob a b i l i t y	Sev e r i t y	R i s k	
Collision or contact with road traffic	Collision/contact injuries	2	4	8	High vis clothing to be worn at all times while on duty.	1	4	4	Weekly visual inspection by Parish Warden reporting urgent problems to the Parish Clerk for rapid response, and making summary reports to regular Parish Council meetings.
Slips or trips on uneven ground	Cuts, bruises, abrasions, musculo-skeletal injuries.	2	3	6	Appropriate footwear to be worn. Staff to be aware of their surroundings	1	2	2	Any problematic surfaces to be reported to full Council to take action as necessary.

Parish Warden (or Parish Clerk when working on foot)	Severity:	Severity			LOW (1-4): May be ignored MEDIUM (5-9): Control measures Required HIGH (10+): Design out if possible
	1. Slight (minor injury, first aid required).	1	2	3	
	2. Moderate (minor injury, first aid/medical attention).	4	5	5	
	3. Serious (injury, medical attention, 7 day absence).	15	20	25	
	4. Major (serious injury/death).	16	20	4	
	5. Catastrophic (number of casualties/deaths).	12	15	3	
		8	10	2	
		4	5	1	
				4	
				8	

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Hand injuries from handling litter and waste	Cuts, abrasions, infections, contamination from rotting corpse	2	4	8	Litter grabber and safety gloves to be used. Do not collect syringes, sharps, unidentifiable or large awkward objects. Wash hands thoroughly with disinfectant soap as soon as possible when task is complete . Employee to familiarise themselves with what drug paraphernalia looks like Employee to state location of item for removal and contact MSDC for removal	1	1	1	Weekly visual inspection by Parish Warden reporting urgent problems to the Parish Clerk for rapid response, and making summary reports to regular Parish Council meetings.
Adverse weather conditions	Sunburn, Dehydration in hot weather. Slips, trips and falls on icy surfaces	3	3	9	Appropriate clothing to be worn and precautions as appropriate to be taken Visits to be timed to avoid adverse weather.	1	5	5	Warden's report to be supplied to Council at regular meetings PPE record to be held by Clerk and reviewed regularly
Injury or illness while working at seldom visited or potentially dangerous location	Cuts, bruises, abrasions, musculo-skeletal injuries, hypothermia, heat stroke,	1	4	4	Employee to carry a charged mobile phone as means of contacting employer or emergency services. Employee to notify a delegated person of planned route and start time and finish time. Delegated person to investigate if not re-contacted.	1	2	2	All incidents to be included in regular reports to full Council and appropriate action taken by the Council

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Home Office	Slips, trips, falls, cuts, bruises, abrasions, musculo-skeletal injuries, repetitive strain injuries and eye strain	2	2	4	To require the employee to comply with workplace safety requirement (see hse.gov.uk) To ensure annual eye tests are carried out	1	1	1	Employee to keep up to date with current legislation on workplace safety
Electrical equipment	Electrocution and/or burns	1	4	4	Ensure all electrical equipment provided by the Council is PAT (portable appliance test) tested regularly Employee to make visual checks of the equipment being used to ensure no damage	1	2	2	PAT to be carried out and report received by the Clerk at recommended intervals Employers liability insurance
Water/ Leptospirosis	,Drowning or infection	1	4	4	Employee does not work alone in or near water.	1	2	2	Employee to adhere to terms of contract

Adopted 17 08 2020. Assessment by: Michael Murphy. Signed: MM Date: Minute ref: 170820/24

Assessment by: Maximillian Clay

Adopted 23rd June 2023 Minute ref: 10c